

KEY AREAS

- Child Protection
- Your Child's Learning & Progress
- School Events and Activities
- Finance and Business Matters
- Commendations & Complaints

Our school website has our calendar of events and lots of information about our school and further sources of information. Please take a look -

www.collett.herts.sch.uk



WAYS WE KEEP IN TOUCH

- School's website
- Events calendar on website
- Contact with the class teacher
- Weekly newsletter
- Letters home
- Texts from the office
- Home-School Diary
- EHCP Reviews
- Parents' Evenings
- Friday Assemblies
- ClassDojo

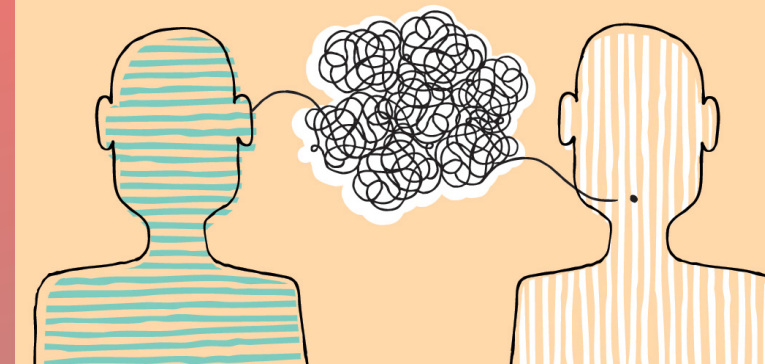
Please make sure you let us know when you change telephone numbers or email addresses as well as those we hold in case of emergency.



REACH US

www.collett.herts.sch.uk

01442 398988



We want you to be informed and, easily find out who to contact about different aspects of your child's education.

KEEPING IN TOUCH



The Collett School
Special Educational Needs
Proudly Different.

CHILD PROTECTION*

Mrs Kasia Fejcher-Akhtar DSL
Head of Safeguarding, 3 Schools

Mrs Pam Stocks Dep DSL
Head of School, Collett

Mr Stephen Houtt-Allen
Dep DSL
Executive Headteacher

**See website*

Child Protection Emergencies Contact the Police.

YOUR CHILD'S LEARNING & PROGRESS

In the first instance, it is usually best to contact your child's class teacher, though alternatively, the following people may be able to help you with any enquiries:

Mr Alex Chaplin
Lower School Lead Teacher, Collett

Mr Ben Linford
Middle School Lead Teacher, Collett

Mrs Miranda Brenham
Upper School Lead Teacher, Collett

Mrs Claire Wells
Exams Officer, Collett

Mrs Claire Wells
Work Experience & Transitions

Mrs Pam Stocks
Head of School, Collett

Mr Stephen Houtt-Allen
Executive Headteacher

FINANCE & BUSINESS MATTERS

Mrs Manda Sides
Head of Operations, 3 schools
manda.sides@stlukes.herts.sch.uk

Ms Rachael Lampey
Bursar, Collett
rachael.lampey@collett.herts.sch.uk

Mrs Goska Panasuik
Administrator, Collett
admin@collett.herts.sch.uk

Mrs Caroline Manson
Reception, Collett
admin@collett.herts.sch.uk

COMMENDATIONS & COMPLAINTS

Usually, your child's class teacher can assist you with issues, though should you have a formal complaint or wish to commend a member of our team, please either contact Mrs Pam Stocks or Mr Stephen Houtt-Allen, who will support you.

Further information can be found on our school website:
www.collett.herts.sch.uk

ENGAGEMENT & FUNDRAISING

Mrs Gillian Lawton
Head of Engagement & Fundraising
gillian.lawton@collett.herts.sch.uk

Mr Harry Crawford
Communications Officer
harry.crawford@collett.herts.sch.uk

